

MEMORANDUM

To: All Travelers

From: Diana Martino

Subject: Venue and Deadline for 136th Regular Council Meeting

Meeting Dates: December 14-15, 2010

Travel Dates: December 13th and December 16th, 2010

Venue: El Conquistador Hotel

Address: 1000 El Conquistador Avenue, Fajardo, Puerto Rico 00738

Telephone: (888) 579-2701 or (888) 543-1282

Rate: \$135.00 (single/double) plus 11% tax and 14% Resort Fee per room per night, additional third person in room \$40.00. Bellman \$10.00 per person, include both check-in and check-out. Housekeeping \$3.00 per room, per day.

Dateline: Please make your reservation **NO LATER** than November 14, 2009. The Council cannot be responsible for reservations at the special rate after this date.

Additional Information: **Reservations will be made by individual attendees**
Please, when making your reservation identify yourself with the NOAA/Caribbean Council group.

Contact Person: **If you need any additional information please contact Diana Martino at diana_martino_cfm@yahoo.com or by telephone at (787) 766-5926.**