

# MEMORANDUM

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**To:** All Travelers

**From:** Diana Martino

**Subject:** Venue and Deadline for 159<sup>th</sup> Regular Council Meeting

**Meeting Dates:** April 18-19, 2017

**Travel Dates:** April 17, 2017 and April 20, 2017

**Venue:** Renaissance St. Croix Carambola Beach Resort & Spa

**Address:** Estate Davis Bay, St. Croix, USVI 00850

**Telephone:** 1-800-228-9290 or 340-778-3800 ext. 6200

**Rate:** \$209.00 plus 12.5% Government tax, 10% Resort Service, for single or double occupancy.

**Dateline:** **Please make your reservation NO LATER than March 27, 2017. The Council cannot be responsible for reservations at the special rate after this date. Any cost over the special rate after the cut-off date will be the responsibility of the traveler.**

**Additional Information:** **Reservations will be made by individual attendees. Please, when making your reservation identify yourself with the Caribbean Fishery Group for the group rate.**

**All receipts (hotel, airfare, etc.) shall be attached to the travel voucher. No receipts will be accepted in person by staff members, except the Fiscal Officer.**

**Contact Person:** **If you need any additional information please contact Diana Martino at [diana\\_martino\\_cfmc@yahoo.com](mailto:diana_martino_cfmc@yahoo.com) or by telephone at (787) 766-5926.**